

Americanism Auxiliary Award No. 1 Entry Form • 2023-2024 Program Year

- 1. Most outstanding activity and/or event educating their community that our VFW Auxiliary acronyms are "more than letters."
 - **Citation** to every Auxiliary that hosts an activity and/or event that educates their community that our VFW Auxiliary acronyms are "more than letters." Citations will be mailed directly to participating Auxiliaries from VFW Auxiliary National Headquarters.
 - Citation and \$25 to one Auxiliary in each of the four (4) Conferences that hosts the most outstanding activity and/or event educating their community that our VFW Auxiliary acronyms are "more than letters." Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after National Convention.

Auxiliaries are to send this completed form to their Department Americanism Chairman by March 31, 2024

Auxiliary Name: _____

No.:

Department of:

Describe the activity and/or event that educated their community that our VFW Auxiliary acronyms are "more than letters." (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

Department Americanism Chairman: _____ Date: _____ Date: _____

April 30, 2024 - The Department Americanism Chairman is to sign and send the completed Department winning entry form to National Americanism Ambassador Linda Roloff for judging.

AND

April 30, 2024 - The Department Americanism Chairman must email VFW Auxiliary National Headquarters at info@vfwauxiliary.org a total combined list of every Auxiliary in their Department that completed and submitted an entry form.



Auxiliary Outreach Auxiliary Award No. 1 Entry Form • 2023-2024 Program Year

- 1. Most outstanding community partnership with another organization.
 - **Citation** to every Auxiliary that partners with another organization within their community. Citations will be mailed directly to participating Auxiliaries from VFW Auxiliary National Headquarters.
 - **Citation and \$25** to one Auxiliary in each of the four (4) Conferences with the most outstanding community partnership with another organization. Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after VFW Auxiliary National Convention.

Auxiliaries are to send this completed form to their Department Auxiliary Outreach Chairman by March 31, 2024.

Auxiliary Name:	No.:
Department of:	

Describe the activity and/or event at which the Auxiliary partnered with another organization within their community. (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

Department Auxiliary Outreach Chairman: Date:

(signature)

April 30, 2024 - The Department Auxiliary Outreach Chairman is to sign and send the completed Department winning entry form to National Auxiliary Outreach Ambassador Sandra Pinsonault for judging.

AND

April 30, 2024 - The Department Auxiliary Outreach Chairman must **email** VFW Auxiliary National Headquarters at <u>info@vfwauxiliary.org</u> a total combined **list** of every Auxiliary in their Department that completed and submitted an entry form.



"Buddy"[®] Poppy & VFW National Home Award for Auxiliaries No. 1 Entry Form • 2023-2024 Program Year

- 1. Most outstanding use of the "Buddy"[®] Poppy in another VFW Auxiliary National Program.
 - **Citation** to every Auxiliary that uses the "Buddy"[®] Poppy in another VFW Auxiliary National Program. Citations will be mailed directly to the participating Auxiliaries from National Headquarters.
 - **Citation and \$25** to one Auxiliary in each of the four (4) Conferences with the most outstanding use of the "Buddy"[®] Poppy in another VFW Auxiliary National Program. Winners will be announced and awards presented at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after National Convention.

Auxiliaries are to send this completed form to their Department "Buddy"[®] Poppy & VFW National Home Chairman by March 31, 2024

Auxiliary Name: _____

No.:

Department of: _____

Describe how the Auxiliary used the "Buddy"[®] Poppy in another VFW Auxiliary National Program. Please attach any additional information. (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

Department "Buddy"[®] Poppy & VFW National Home Chairman:

Date:

(signature)

April 30, 2024 - The Department "Buddy"[®] Poppy & VFW National Home Chairman is to sign and send the completed Department-winning entry form to National "Buddy"[®] Poppy & VFW National Home Ambassador Lisa Jackson for judging.

AND

April 30, 2024 - The Department "Buddy"[®] Poppy & VFW National Home Chairman must **email** National Headquarters at <u>info@vfwauxiliary.org</u> a total combined **list** of every Auxiliary in their Department that completed and submitted an entry form.



"Buddy"[®] Poppy & VFW National Home Award for Auxiliaries No. 2

Entry Form • 2023-2024 Program Year

2. Most outstanding activity and/or event that educates their community and/or other Veterans Service Organizations about the VFW National Home.

- Citation to every Auxiliary that hosts an activity and/or event that educates their community and/or other Service Organizations about the VFW National Home. Citations will be mailed directly to the participating Auxiliaries from National Headquarters.
- Citation and \$25 to one Auxiliary in each of the four (4) Conferences that hosts the most outstanding activity and/or event that educates their community and/or other Service Organizations about the VFW National Home. Winners will be announced and awards presented at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after National Convention.

Auxiliaries are to send this completed form to their Department "Buddy"[®] Poppy & VFW <u>National Home Chairman by March 31, 2024.</u>

Auxiliary Name:	No	.:
D		

Department of:				
-	 	 		
		 مرجح وأجراح أحجر	/ امصر من الله من مصر م	

Describe the hosted activity and/or event that educated their community and/or other Service Organizations about the VFW National Home. Please attach any additional information. (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

Department "Buddy"[®] Poppy & VFW National Home for Children Chairman:

(signature)

Date:

April 30, 2024 - The Department "Buddy" Poppy & VFW National Home Chairman is to sign and send the completed Department-winning entry form to National "Buddy" Poppy & VFW National Home Ambassador Lisa Jackson for judging.

AND

April 30, 2024 - The Department "Buddy" Poppy & VFW National Home for Children Chairman is to email National Headquarters at <u>info@vfwauxiliary.org</u> a total combined list of every Auxiliary in their Department that completed and submitted an entry form.

Department that completed and submitted an entry form.



Extension & Revitalization Member Award No. 1 Nomination Form • 2023-2024 Program Year

 \$25 VFW Store gift certificate to one member in each of the four (4) Conferences who assisted the Department Chief of Staff in nurturing/strengthening a struggling Auxiliary and utilized *Building on the VFW Auxiliary Foundation* in their efforts. Winners will be announced at the 2024 National Convention in Louisville, Kentucky. \$25 VFW Store gift certificate will be mailed directly to the winning member after VFW Auxiliary National Convention.

Nominee's Name:	
Department of:	Auxiliary No.:
Nominee's Member ID No.:	
Nominee's Phone No.:	
struggling Auxiliary and utilized Building on th	artment Chief of Staff in nurturing/strengthening a be <i>VFW Auxiliary Foundation</i> in their efforts. Please b, brochures, social media posts, newsletters, e- s, etc.)
Department Chief of Staff:	Date:
	(signature)
April 30, 2024 - The Department Chief of Staf Auxiliary National Chief of Staff Penny Hurt fo	ff is to complete and submit the nomination form to VF\ or judging.



- 1. Most outstanding video interview with a VFW Auxiliary legacy (longtime active) member.
 - **Citation** to every Auxiliary that submits a 3-5 minute video interview with a legacy VFW Auxiliary member. Auxiliaries must send the entry form and the 3-5 minute video interview to their Department Historian & Media Relations Chairman by March 31, 2024 for judging. Citations will be mailed directly to the participating Auxiliaries from National Headquarters.
 - **Citation and \$25** to one Auxiliary in each of the four (4) Conferences with the most outstanding 3-5 minute video interview with a legacy VFW Auxiliary member. Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after VFW Auxiliary National Convention.

Auxiliaries are to send this completed form and video to their Department Historian & Media Relations Chairman by March 31, 2024.

Auxiliary Name:	No.:
Department of:	
Describe the VFW Auxiliary legacy member interviewed.	
Department Historian & Media Relations Chairman:	
Date:	(signature)

April 30, 2024 - The Department Historian & Media Relations Chairman is to sign and send the completed Department-winning entry form and video to National Historian & Media Relations Ambassador Diana Morris for judging.

AND

April 30, 2024 - The Department Historian & Media Relations Chairman must **email** National Headquarters at <u>info@vfwauxiliary.org</u> a total combined **list** of every Auxiliary in their Department that completed and submitted an entry form and video. (National does not need video's)



- 1. Most outstanding activity and/or event that recognizes veterans on non-traditional holidays.
 - **Citation** to every to every Auxiliary that hosts an activity and/or event that recognizes veterans on non-traditional holidays. Citations will be mailed directly to the participating Auxiliaries from National Headquarters.
 - **Citation and \$25** to one Auxiliary in each of the four (4) Conferences with the • most outstanding activity and/or event recognizing veterans on non-traditional holidays. Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after VFW Auxiliary National Convention.

Auxiliaries are to send this completed form to their Department Hospital Chairman by March 31, 2024.

Auxiliary Name:	No.:

Department of:

Describe the outstanding activity and/or event recognizing veterans on non-traditional holidays. Please attach any additional information. (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

Department Hospital Chairman: ______ Date:_____ Date:_____

(signature)

April 30, 2024 - The Department Hospital Chairman is to sign and send the completed Department-winning entry form to National Hospital Ambassador Della Steege for judging.

AND

April 30, 2024 - The Department Hospital Chairman is to email National Headquarters at info@vfwauxiliary.org a total combined list of every Auxiliary in their Department that completed and submitted an entry form.



VFW Auxiliary National Hospital Volunteer Recruiter Award No. 1 & No. 2 2023-2024

Hospital Award No. 1 & No. 2 for VFW Auxiliary Members

No. 1 **"Hospital Volunteer Recruiter" Citation** to one VFW Auxiliary member in each of the ten (10) Program Divisions who recruits the most Hospital volunteers (VA and non-VA facilities) from July 1, 2023 to March 31 2024. Winners will be announced and citations presented at the 2024 National Convention in Louisville, Kentucky.

No. 2 **"Hospital Volunteer Recruiter of the Year" Plaque** awarded to one VFW Auxiliary member in the nation who recruits the most Hospital volunteers (VA and non-VA facilities) from July 1, 2023 to March 31, 2024 Winner will be announced and plaque presented at the 2024 National Convention in Louisville, Kentucky.

Hospital Volunteer Recruiter's Name			
Address:	City:	State:	Zip:
Hospital Volunteer Recruiter's Memb	ership No.:		
Hospital Volunteer Recruiter's Auxilia	ary No.: D	epartment of:	
Total number of volunteers recruit	ted: Progr	am Division Numbe	r:
In case of a tie How long has the Hospital Volunteer	e, please consider the Recruiter been a hospit		
Total lifetime hours served as a hosp	oital volunteer:		
Number of hours served from July 1,	2023, through March 3	1, 2024	
VA and non-VA facilities where the H	lospital Volunteer Recru	uiter volunteers.	
What are the volunteer assignments	?		
What other Hospital programs has th	e Hospital Volunteer Re	ecruiter participated in	?
Auxiliary Hospital Chairman signatu Auxiliary Hospital Chairman will fo volunteers recruited to the	re: prward the Hospital Volu Department Hospital C	Da nteer Recruiter form v hairman by <u>Friday Ap</u>	te: vith the most total ril 5, 2024.
Department Hospital Chairman sign The Department Hospital Chairman total volunteers recruited to the Nation			
The National Hospital Ambassador [Della Steege will select	the Hospital Voluntee	r Recruiter with the

most total volunteers recruited in each of the <u>ten (10) Program Divisions</u> to be recognized and <u>one</u> Hospital Volunteer Recruiter <u>in the nation</u> with the most volunteers recruited.



VFW Auxiliary National Outstanding Hospital Volunteer of the Year nomination form 2023-2024

Hospital Award No. 3 for VFW Auxiliary Members

No. 3 **"Outstanding Hospital Volunteer of the Year" Citation** to the Outstanding Hospital Volunteer of the Year in each of the ten (10) Program Divisions. Winners will be announced and citations presented at the 2024 National Convention in Louisville, Kentucky.

Eligibility:

- Volunteer may be any VFW Auxiliary member who serves as a VFW Auxiliary Hospital Volunteer in any medical facility in your Department (VAMC, military, community, children's hospital, nursing home, therapy center or clinic).
- Volunteer must serve from July 1, 2023, through March 31, 2024.
- Volunteer hours at VA and non-VA facilities may be combined for award purposes.
- VAVS Representatives and Deputies are also eligible to be considered as Outstanding Hospital Volunteer of the Year.

Hospital volunteer Name:			
Address:	City:	State:	Zip:
Hospital volunteer Membersl	nip No.:		
Hospital volunteer VFW Auxi	iliary No.: Depart	ment of:	
Total number of volunteers re	ecruited: Program	Division Number:	
How long has the hospital vo	lunteer been a hospital volunte	er?	
Total lifetime hours served a	s a hospital volunteer:		
Number of hours served fron	n July 1, 2023, through March 3	1, 2024	
VA and non-VA facilities whe	ere the hospital volunteer volunt	eers	
What are the volunteer assig	nments?		
What other Hospital program	is has the hospital volunteer par	rticipated in?	
VFW Auxiliary Hospital Chai	rman signature:	C)ate:
Please attach a separate sheet	with detailed information on why this V Volunteer of the Year.		n Outstanding Hospital
VFW Auxiliary Hospital	Chairman signature: nation forms to your Department Hospi	Date:	
Forward nomi	lation forms to your Department Hospi	tai Chairman by <u>March 31</u>	<u>, 2024.</u>
Department Hospital	Chairman signature: an will select <u>ONE</u> Outstanding Hospita	Date:	t to the Netional Hearital
The Department Hospital Chairm	Ambassador Della Steege by <u>Ap</u>		t to the National Hospital
The National Hospital Ambassador	Della Steege will select ONE Outstanding	Hospital Volunteer of the Y	ear for each of the ten (10)

Program Divisions to be recognized.



- 1. Most outstanding activity and/or event educating their community on veteran Legislative issues.
 - Citation to every Auxiliary that hosts an activity and/or event that educates their community on veteran Legislative issues. Citations will be mailed directly to the participating Auxiliaries from National Headquarters.
 - Citation and \$25 to one Auxiliary in each of the four (4) Conferences with the most • outstanding activity and/or event educating their community on Legislative issues. Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after VFW Auxiliary National Convention.

Auxiliaries are to send this completed form to their Department Legislative Chairman by March 31, 2024.

Auxiliary Name: ______ No.: ______

Department of:

Describe the Auxiliary hosted activity and/or event that educated their community on veteran Legislative issues. Please attach any additional information. (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

_____Date:____

April 30, 2024 - The Department Legislative Chairman must sign and send the completed Department-winning Auxiliary entry form to National Legislative Ambassador Sherry Howland for judging.

AND

April 30, 2024 - The Department Legislative Chairman must email VFW Auxiliary National Headquarters at info@vfwauxiliary.org a total combined list of every Auxiliary in their Department that completed and submitted an entry form.



- Most unique activity and/or event that educates their Auxiliary members about how to find and 1. train mentees while using and promoting VFW Auxiliary resources and learning material
 - **Citation** to every Auxiliary that has an activity and/or event that educates their Auxiliary members about how to find and train mentees. Citations will be mailed directly to participating Auxiliaries from National Headquarters.
 - Citation and \$25 to one Auxiliary in each of the four (4) Conferences that has the most outstanding activity and/or event that educates their Auxiliary members about how to find and train mentees. Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after National Convention.

Auxiliaries are to send this completed form to their Department Mentoring for Leadership Chairman by March 31, 2024.

Auxiliary Name: _____

No.:_____

Department of: _____

Describe the activity and/or event that educated their Auxiliary members about how to find and train mentees. (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

Department Mentoring for Leadership Chairman: ______ Date: _____

(signature)

April 30, 2024 - The Department Mentoring for Leadership Chairman is to sign and send the completed Department winning entry form to National Mentoring for Leadership Ambassador Francine Cornish for judging.

AND

April 30, 2024 - The Department Mentoring for Leadership Chairman is to email National Headquarters at info@vfwauxiliary.org a total combined list of every Auxiliary in their Department that completed and submitted an entry form.



Mentoring for Leadership Award for Members No. 1

Nomination Form 2023-2024

1. Citation awarded to the first, second and third place VFW Auxiliary member in each Department with the most unique and/or creative way to mentor a member to become a leader.

Auxiliaries are to send this completed form to the Department Mentoring for Leadership Chairman by March 31, 2024.

Nominee's Name: ______

Department of: ______ Auxiliary No.: _____

Nominee's Member ID No.:

Nominee's Phone No.: _____

Nominee's Email Address:

Share why the nominee deserves to receive the Mentoring for Leadership Award. Describe what the nominee has done to deserve this award. Please attach any additional information. (E.g., flyers, brochures, social media posts, newsletters, enewsletters, handouts, photos, links to videos, etc.)

April 30, 2024 – Up to three nominations from each Department Mentoring for Leadership Chairman are due to the National Mentoring for Leadership Ambassador Francine Cornish by April 30, 2024.

Department Mentoring for Leadership Chairman:_		Date:
	(Signature)	



- 1. Most outstanding activity and/or event educating their community about scholarship opportunities through the VFW Auxiliary.
 - **Citation** to every Auxiliary that hosts an activity and/or event educating their community about scholarship opportunities through the VFW Auxiliary. Citations will be mailed directly to the participating Auxiliaries from VFW Auxiliary National Headquarters.
 - **Citation and \$25** to one Auxiliary in each of the four (4) Conferences that hosts the most outstanding activity and/or event educating their community about scholarship opportunities through the Auxiliary. Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after National Convention.

Auxiliaries are to send this completed form to their Department Scholarships Chairman by March 31, 2024.

Auxiliary Name:	No.:	
Department of:		

Describe the activity and/or event that educated their community about scholarship opportunities through the VFW Auxiliary. (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

Department Scholarships Chairman: ______ Date: _____

(signature)

April 30, 2024 - The Department Scholarships Chairman must sign and send the completed Department winning entry form to National Scholarships Ambassador Tina Hicks for judging.

AND

April 30, 2024 - The Department Scholarships Chairman must **email** VFW Auxiliary National Headquarters at <u>info@vfwauxiliary.org</u> a total combined **list** of every Auxiliary in their Department that completed and submitted an entry form.



- 1. Most outstanding activity and/or event to increase awareness of military suicide and mental health.
 - **Citation** to every Auxiliary that hosts an activity and/or event to increase awareness • of military suicide and mental health. Citations will be mailed directly to the participating Auxiliaries from National Headquarters.
 - Citation and \$25 to one Auxiliary in each of the four (4) Conferences with the most outstanding activity and/or event to increase awareness of military suicide and mental health. Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after VFW Auxiliary National Convention.

Auxiliaries are to send this completed form to their Department Veterans & Family Support Chairman by March 31, 2024.

Auxiliary Name: ______ No.:_____ Department of:_____

Describe the Auxiliary activity and/or event that increased awareness of military suicide and mental health. (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

Department Veterans & Family Support Chairman: ______Date: ______Date: ______

April 30, 2024 - The Department Veterans & Family Support Chairman is to sign and send the completed Department-winning Auxiliary entry form to National Veterans & Family Support Ambassador Tessa Butcher for judging.

AND

April 30, 2024 - The Department Veterans & Family Support Chairman must email National Headquarters at info@vfwauxiliary.org a total combined list of every Auxiliary in their Department that completed and submitted an entry form.



- 1. Most outstanding activity and/or event to increase the support of veterans, service members and their families.
 - Citation to every Auxiliary that hosts an activity and/or event that increases the support of veterans, service members and their families. Citations will be mailed directly to the participating Auxiliaries from National Headquarters.
 - **Citation and \$25** to one Auxiliary in each of the four (4) Conferences with the most outstanding activity and/or event the support of veterans, service members and their families. Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after VFW Auxiliary National Convention.

Auxiliaries are to send this completed form to their Department Veterans & Family Support Chairman by March 31, 2024.

Auxiliary Name:	No.:
Department of:	
Describe the Auxiliary hosted activity and/or event that inc service members and their families. (E.g., flyers, brochure e-newsletters, handouts, photos, links to videos, etc.)	creases the support of veterans, es, social media posts, newsletters,
Department Veterans & Family Support Chairman:	Date: (signature)

April 30, 2024 - The Department Veterans & Family Support Chairman is to sign and send the completed Department-winning Auxiliary entry form to National Veterans & Family Support Ambassador Tessa Butcher for judging.

AND

April 30, 2024 - The Department Veterans & Family Support Chairman must **email** National Headquarters at <u>info@vfwauxiliary.org</u> a total combined **list** of every Auxiliary in their Department that completed and submitted an entry form.



Youth Activities

Auxiliary Award No. 1

Entry Form • 2023-2024 Program Year

- 1. Most outstanding activity and/or event educating their community about Patriotism Through Literacy **and** utilizing the Random Acts of Patriotism card (R.A.P.).
 - **Citation** to every Auxiliary that hosts an activity and/or event educating their community about Patriotism through Literacy **and** utilizing the Random Acts of Patriotism card (R.A.P.). Citations will be mailed directly to the participating Auxiliaries from VFW Auxiliary National Headquarters.
 - **Citation and \$25** to one Auxiliary in each of the four (4) Conferences that hosts the most outstanding activity and/or event educating their community about Patriotism through Literacy **and** utilizing the Random Acts of Patriotism card (R.A.P.). Winners will be announced at the 2024 National Convention in Louisville, Kentucky. Citations will be mailed directly to winning Auxiliaries from VFW Auxiliary National Headquarters and money will be deposited into Auxiliary account after VFW Auxiliary National Convention

Auxiliaries are to send this completed form to their Department Youth Activities Chairman by March 31, 2024.

Auxiliary Name:	N	D.:
Department of:		

Describe the activity and/or event that educated their community about Patriotism through Literacy **and** utilizing the Random Acts of Patriotism card (R.A.P.). (E.g., flyers, brochures, social media posts, newsletters, e-newsletters, handouts, photos, links to videos, etc.)

Department Youth Activities Chairman:

(signature)

Date:

April 30, 2024 - The Department Youth Activities Chairman is to sign and send the completed Department winning entry form to National Youth Activities Ambassador Joyce Caldwell for judging.

AND

April 30, 2024 - The Department Youth Activities Chairman must **email** VFW Auxiliary National Headquarters at <u>info@vfwauxiliary.org</u> a total combined **list** of every Auxiliary in their Department that completed and submitted an entry form.